



# CEP Committee Highlights

May 3, 2023

## Committee Membership 2022-2023

### Chair:

**Shan Jorgenson-Adam**, Battle River School Division

### Committee Members:

**Kevin Bird**, Northern Gateway Public Schools

**Terri-Lynn Duncan**, Horizon School Division

**Cindy Escott**, Evergreen Catholic Separate School Division

**Constantine Kastrinos**, Grande Yellowhead School Division

**Christine Kennerd**, Edmonton Catholic School Division

**Danica Martin**, Wolf Creek Public Schools

**Sandy McDonald**, Grande Prairie Public School Division

**Doloré Nolette**, Conseil scolaire Centre-Est

**Joanne Pitman**, Calgary Board of Education

**Terri Reid**, Black Gold School Division

**Ken Sampson**, Holy Spirit Roman Catholic Separate School Division

**Ryan Sawula**, Red Deer Catholic Regional Schools

**Bill Shade**, Stoney Education Authority

**Jessie Shirley**, Grande Prairie and District Catholic Schools

### CASS Representatives:

**David Keohane**

**Gloria Antifaiff**

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### ☑ CASS Annual Conference Feedback

The Continuing Education Committee (CEP) presented a proposed Accreditation Requirements Chart to members at the Annual Conference. Feedback was requested from members using the online feedback tool CASS Pro-spective. Members did provide feedback at the Annual Conference and beyond, up to April 14, 2023, when the feedback tool closed.

Members responded to the following questions:

- How does the Accreditation Requirements Chart capture the professional learning that you typically engage in as a system education leader? Is anything missing?
- Is there an aspect of the Accreditation Requirements Chart that needs clarification?
- What are frequently asked questions we may receive from members about this chart?

All feedback was reviewed by the CEP Committee with attention to repeated comments, total likes for each comment, and how to ensure each comment will be addressed. Many of the responses will be addressed on the developing CEP website. The CEP will have a section on the CASS website to provide interactivity with the final Accreditation Requirements Chart to provide clarification on each line item. Several aspects of the feedback will be crafted into frequently asked questions and posted on the website. As well, items for the new Accreditation Review Committee were flagged and will move to their agenda once the committee is formed in 2023-24.

### ☑ CEP Credit Count

At the Annual Conference, members were asked to reflect upon their professional learning from last year. Using the proposed Accreditation Requirements Chart, members calculated the number of CEP credits they would have earned if the CEP was active. On average, members would have earned 37 CEP credits. Calculations ranged from 0 to 105 CEP credits.

### ☑ Process for Committee Recommendation

The process for approval of the CEP Committee recommendation is as follows:

- May – Committee reviewed feedback from members and finalized recommendation to alter Schedule B – CASS Continuing Education Program Framework of the CASS Bylaws.
- May - Governance & Nominating Committee - receive recommendation as per Governance and Nominating Committee Terms of Reference Section 2.11 (CASS Bylaws, p. 29). Make recommendation to CASS Board of Directors.
- June - CASS Board of Directors – Receive recommendation for review and consideration for approval.
- Fall CASS Conference Annual Meeting – Amendment of Bylaws - As per CASS Bylaws Section 1-27, recommendation to membership to alter Schedule B.

### ☑ Committee Recommendation

The CEP Committee supported the alteration of Schedule B in the CASS Bylaws, based on the feedback of the members and recommendations from the committee members. The recommendation has now moved forward to the Governance & Nomination Committee.

### ☑ Next Meeting

- The work of the CEP Committee is now concluded.

The purpose of the Continuing Education Program Committee is to provide recommendations for a continuing education program accreditation framework to the Governance and Nominating Committee to recommend to the CASS Board of Directors.